



### **WIAA EXECUTIVE BOARD MEMBERS PRESENT**

Pat McCarthy, President (District 2), Greg Whitmore, Vice President (District 7), Harlan Kredit (District 1), Tim Thomsen (District 3), Scott Chamberlain (District 4), Lori Wyborney, (District 8), Ken Lindgren (District 9), Wendy Malich (Region B), John Cerna (Region C), and John Wallwork (At Large).

### **HONORARY BOARD MEMBERS**

Jim Rice (Fine Arts), Rick Skeen (Washington Federation of Independent Schools (WFIS)), Ed Laulainen (Washington State Coaches Association (WSCA)), Kevin McKay (Association of Washington School Administrators (WASA)), Eric Anderson (Association of Washington School Principals (WASSP)), Lori Oviatt (Washington State School Directors Association), Nick Reykdahl (Association of Washington Middle Level Principals (AWMLP)), Dave Tikker (Washington State Secondary Athletic Administrators Association (WSSAAA)), and Robert Polk (District Directors).

### **WIAA STAFF**

Mike Colbrese, Executive Director; and Cindy Adsit, Andy Barnes, John Miller and Brian Smith, Assistant Executive Directors.

### **CALL TO ORDER**

The Executive Board held a work session to finalize its goals for the 2018-19 school year from 9:00 AM until 10:00 AM. The Board subcommittees met from 10:00 am until 11:00 AM. Pat McCarthy convened the WIAA Executive Board meeting at 11:05 AM on Sunday, November 11, 2018.

### **CONSENSUS ISSUES**

Pat McCarthy presented the agenda; minutes from the September 23, 2018, meeting; and consensus items.

- **Malich/Lindgren** moved to approve the agenda, minutes from the September 23, 2018, meeting, and the consensus items. MOTION PASSED.

### **SUBCOMMITTEE REPORTS/ACTION**

#### **CALENDAR/CULMINATING EVENTS COMMITTEE**

John Walwork shared the following:

1. Based upon the directive from the WIAA Executive Board during the September meeting, the staff provided the listing of schools that already have the ProScore software program for scoring gymnastics meets. Even though it was found that each of the WIAA Districts is already utilizing the ProScore software program for the District qualifying events, the committee recommended that ProScore be mandated for future meets.
  - **Kredit/Lindgren** moved to approve on SECOND, THIRD AND FINAL READING to require that WIAA Districts utilize the ProScore software program for gymnastics qualifying events and that

the requirement be included in the 2018-19 (and future) Bound for State Gymnastics Regulations. MOTION PASSED.

2. Cindy Adsit summarized the current status of the request for a glue by District 7/8 in 3A gymnastics. The committee recommended the current Board policy be implemented which would glue District 7/8 to District 2 as the geographically closest district. Pat McCarthy shared the complications created by adding competitors within a limited time frame. Tim Thomsen added that he requested District 3 schools to accept the glue, but based upon limited facilities, judges and a tight schedule already running until 10 PM, they were not willing to glue.
  - **Wyborney/Lindgren** moved to approve that the Board policy in WIAA handbook rule 22.2.8 be implemented which would glue District 7/8 with District 2 in 3A gymnastics. MOTION PASSED.
  
3. A member school had requested a Q & A for WIAA handbook rule 20.2.2 to clarify the timeline in consideration for this rule – “Coaching stipends and all gifts to a coach exceeding a total of \$500 in a season must be approved by the school’s board of directors.”

The WIAA staff proposed the following: “The purpose and intent of the rule is to require school board approval for any payments and/or gifts to a coach in excess of \$500 while conducting coaching duties or activities related to each sport he/she coaches for that school. These services include the year round activities that coaches may do in order to provide a safe, competitive, and enriching experience for the student-athletes of the high school and its feeder schools within the school district. Any payments or gifts given to a coach that exceed a total of \$500 at any time during a WIAA Association Year (August 1 to July 31) for that sport must be approved by the school board of directors.”

  - **Malich/Lindgren** moved to approve the addition of the Q & A for 2019-20 WIAA handbook rule 20.2.2. MOTION PASSED.
  
4. Since interstate contests are common and allowed by WIAA handbook rule 17.14.1, that WIAA handbook rule 17.33.0 states that WIAA will not sanction all star games, and that approved individual national events are allowed, the committee proposed to delete WIAA Executive Board Policy Book 50.1.4. (~~50.1.4 — The Executive Board opposes interstate, all-star games, and national playoffs in general. Requests for such events shall be denied.~~)
  - **Malich/Wyborney** moved to approve the deletion of WIAA Executive Board policy 50.1.4. MOTION PASSED.
  
5. Even though the 3A, 4A State Volleyball Championships will be one week later than the other classifications, the committee recommended that all classifications of volleyball begin on the same date. With a number of multi-classification leagues, different classifications involved in regular season tournaments, and 2019 being the second year of the two-year allocation cycle, the same season dates would allow schools to better plan for their season. The precedent for the longer season was set when the State Basketball Championships were held over three weekends, all classifications began on the same date.

- **Lindgren/Thomsen** moved to approve that the start date for volleyball will be the same for all classifications. MOTION PASSED.

The committee discussed the possibility of either combining the 2A State Volleyball Championships with the 3A and 4A or setting a six-year rotation between Saint Martin's University and the Yakima Valley SunDome, where two out of six years each (2A, 3A or 4A) classification would play at Saint Martin's and four out of six years would be in the SunDome. In order for the rotation to work effectively, the 2A, 3A and 4A classification state tournament would need to be held on the same weekend.

- **Malich/Thomsen** moved to approve on FIRST READING to gather feedback on extending the 2A volleyball season by one week and develop a potential rotation schedule with the 2A, 3A and 4A championships. MOTION PASSED.
6. The committee recommended that Airnow.gov be used as a state-wide site for checking air quality standards. The Department of Health sets parameters regarding participation outside and local school districts determine its implementation. Mike Colbrese was directed to share the discussion with superintendents during the upcoming conference in the hope of developing standardized policies among school districts.
    - **Malich/Wyborney** moved to approve Airnow.gov as the state-wide site for checking air quality standards. MOTION PASSED.
  7. The Board has been asked by a member school to consider reciprocal suspensions with other governing sport bodies, similar to the one that previously existed with Washington Youth Soccer for one-year suspensions. The staff contacted other governing sport bodies to determine their suspension rules and found that they vary greatly, have different groups making decisions and no consistent means for record keeping, accountability or appeals.
    - **Wyborney/Malich** moved to continue to enforce WIAA suspension rules and allow other governing sport bodies to determine policies for their respective organizations. MOTION PASSED.
  8. The committee recommended that WIAA handbook rule 22.1.7.E.2 (adding or dropping a program during the second year of an allocation cycle will not change the allocations) be waived and recalculate the 1B allocations due to the four (4) 1B schools that will join the Oregon School Activities Association (OSAA) next year. Since the 2019-20 school year is the second year of the allocation cycle, the staff was directed to recommend a process and timeline during the January meeting.
    - **Kredit/Lindgren** moved to approve that staff provide a process and timeline in January for recalculating the 1B allocations due to the four (4) 1B schools that will join the OSAA in the second year of the allocation cycle. MOTION PASSED.
  9. A member school requested the WIAA Executive Board develop criteria, protocol and procedures for a school to declare independent status, due to a school in its league considering to declare independent status during the second year of the allocation cycle. Currently the only

language is regarding postseason access. The committee recommended that schools follow the current appeal process covered in WIAA handbook rule Article 27 (decisions by a league can be appealed to the District board, et al.)

10. The Columbia Basin Racquet Club and either Richland or Hanford High School have requested a long term agreement for the 4A State Tennis Championships.
  - **Lindgren/Malich** moved to approve a four-year contract with Columbia Basin Racquet Club and either Richland or Hanford High School for the 2019-23 4A State Tennis Championships. MOTION PASSED.
11. During the remainder of the year, staff was requested to bring one rule for review by the committee (what it states, what it means, and some examples) regarding amateur standing, recruitment, or out-of-season
12. Brian Smith presented some potential Mat Classic format changes, prompted in part due to structural changes made during the renovation of the Tacoma Dome, and in part to minimize time in the Dome by participants and spectators.
  - **Wyborney/Lindgren** moved to approve on FIRST READING the concept of proposed Mat Classic format changes. MOTION PASSED.
13. Cindy Adsit shared that she will work with Nick Reykdahl to develop a middle Level reference section for WIAA handbook to assist middle level athletic directors.

## FINANCE COMMITTEE

Greg Whitmore reported that the committee discussed that a membership fee increase is due for 2019-20. The proposed fee increase will be submitted to the membership in January during the Winter Coalition. He added that collective bargaining agreements and the McCleary decision are impacting school budgets. After reviewing a number of proposals, the committee recommended a tiered fee structure for the high schools.

- **Thomsen/Lindgren** moved to approve the tiered system on FIRST READING with second reading to be taken in January. MOTION PASSED. NOTE: All Representative Assembly members will vote on the proposed fee increases.

He also provided three proposals for a middle level fee increase for review. He added that the average middle level membership fee is \$132 yet hard costs for publications and postage come to \$166.50. The committee recommended an average increase to middle school fees of approximately \$45 per school.

- **Thomsen/Lindgren** moved to approve an average increase to middle school fees of approximately \$45 per school on FIRST READING. MOTION PASSED. NOTE: All Representative Assembly members will vote on the proposed fee increases.

Greg Whitmore reported that since there is no revenue at music, golf or tennis, schools have been charged \$30 per participant for the past seven (7) to ten (10) years. The increases in the WIAA coaches school fee has been based on event costs and is due for an increase in 2019. Along with the proposed

membership fee increases, the committee recommended to raise the fees in music, golf, tennis and the WIAA Coaches School.

- **Thomsen/Lindgren** moved to approve the proposed fee increases in music, golf, tennis, and the WIAA Coaches School which will be reflected in the 2019-20 budget. MOTION PASSED.

A subcommittee chaired by Scott Chamberlain will be formed to address revenue.

Greg Whitmore summarized that during the September meeting, the Board authorized \$25,000 to fund a general liability coverage for all leagues. The actual cost is \$23,375. The proposed plan to bill the leagues for that cost is a weighted option that is based upon the makeup of each league. Invoices will be sent to the WIAA District Directors for distribution to their leagues.

- **Lindgren/Kredit** moved to approve the weighted option in billing the leagues for the general liability insurance coverage. MOTION PASSED.

The annual auditors review was conducted by Kory Hoggan of Moss Adams (accounting firm) from October 29 through November 2, 2018. The full report should be finalized by the January 27, 2019, meeting.

## FINANCIAL REPORTS

Andy Barnes presented the year-to-date financial report.

- **Lindgren/Kredit** moved to approve the year-to-date financial report. MOTION PASSED.

## REQUESTS FOR ACTION

### BOARD AMENDMENTS

#### CLASSIFICATION COMMITTEE REPORT and REQUEST FOR ACTION

John Miller reported that the Classification Committee met on October 16 and finalized the wording on two (2) classification amendments that had been presented to the membership during the fall workshops for feedback. The first will classify schools strictly by enrollment, rather than attempting to balance the number of schools within each classification. The second provides the process for adjusting (deducting) the enrollment based upon the percentage of students in the high school receiving free or reduced lunch. Both of these amendments will be voted upon during the Winter Coalition meeting on Monday, January 28, 2019. A third classification amendment that would allow schools to opt down in football only will be voted upon during the online spring voting process, between April 24 and May 3, 2019. The classification committee also encouraged the Board to continue to hear classification appeals from schools with unique circumstances. He added that 2015 data was used to estimate classifications based on a hard count and the 2017-18 free or reduced lunch percentages were used to adjust the enrollment.

The proposed Board policy, which would adjust the tournament formats based on number of schools in each classification, will also be included with the rationale. Based upon concerns shared with the 1B schools, and after reviewing the data, the Board finalized the hard line number.

- **Kredit/Lindgren** moved to approve 1-104 for 1B, 105-224 for 2B, 225-449 for 1A, 450-899 for 2A, 900-1299 for 3A and 1300+ for 4A. MOTION PASSED. Staff will have a conference call with the

District Directors on November 20 to present the final amendments, which will be distributed to the membership on or before December 21, 2018.

#### GOVERNANCE COMMITTEE REPORT and REQUEST FOR ACTION

Ken Lindgren shared that the Governance Committee finalized the amendment which would allow the Board to waive and modify the constitution contingent upon specific review criteria. He added that the committee will meet again on December 6, 2018.

- **Kredit/Lindgren** moved to approve the amendment submitted on behalf of the Governance Committee MOTION PASSED.

OTHER AMENDMENTS – Cindy Adsit presented the amendment regarding a standardized warm-up procedure for regular season volleyball. She added that she is aware of six (6) other amendments being submitted by the membership.

#### GARETH GILES NOMINEES

Cindy Adsit presented the Gareth Giles nominations submitted on behalf of Greg Erickson (District 1), Wendy Malich (District 3), Jim Meyerhoff (District 3), and Rick Wells (District 3.) The new inductees will be recognized during the lunch at the Winter Coalition meeting on Monday, January 28, 2019.

- **Thomsen/Lindgren** moved to approve Greg Erickson, Wendy Malich, Jim Meyerhoff and Rick Wells as 2019 recipients of the Gareth Giles recognition award. MOTION PASSED

#### REGIONAL WRESTLING ALIGNMENTS

Brian Smith presented the regional wrestling alignments for 2019 and 2020 which are based upon league membership. The criteria is based on travel and equalizing, as much as possible, the number of schools participating in each region. The girls regions are balanced as much as possible based upon the previous two years participation numbers. The proposed regions have been reviewed by the district directors and by the wrestling coaches recommended by their district.

- **Lindgren/Thomsen** moved to approve the regional wrestling alignments for 2019 and 2020. MOTION PASSED.

#### REQUEST FOR EXPERIMENT FROM THE NE 2B AND INLAND EMPIRE MIDDLE LEVEL LEAGUES

Cindy Adsit presented the request for experiment submitted by the NE 2B and Inland Empire Middle Level Leagues to allow sixth graders to run with and against seventh and eighth graders in cross country and track during the 2018-19 school year. The leagues have indicated that an amendment would be submitted for the 2019 Representative Assembly.

- **Thomsen/Malich** moved to approve the experiment to allow sixth graders to run with seventh and eighth graders in both cross country and track during the 2018-19 school year. MOTION PASSED. NOTE: Any other league could also request to utilize the experiment.

## RTO REPORT AND REQUEST FOR ACTION

Tim Thomsen presented the 2019-23 WIAA/WOA Statewide Agreement for review and adoption.

- **Malich/Kredit** moved to approve on FIRST READING the 2019-23 WIAA/WOA Statewide Agreement. MOTION PASSED.

## REQUEST FROM TRI-CITIES FORENSICS COACHES TO CONTINUE TO COMPETE IN EVENTS HELD IN DISTRICTS 5 AND 6

John Wallwork summarized the request of the Tri-Cities Forensics coaches to continue to compete in events held in Districts 5 and 6, rather than in District 8 due to travel considerations and overall cost. Andy Barnes added that he has talked with the leadership and they will support the decision either way. He added that 2018-19 is an allocation year so the decision needs to be made as soon as possible. Lori Wyborney will work with the schools in District 8 in an attempt to minimize the expenses and limit the forensics tournaments to one day and requested the item be tabled.

- **Wallwork/Thomsen** moved to table the request of the Tri-Cities Forensics programs continue to compete with Districts 5 and 6, even though the schools are members of District 8. MOTION PASSED.

## ALLOCATIONS

Andy Barnes presented the 2019 adjusted allocations for girls swimming in order to adjust for some schools in District 8 that were inadvertently omitted from the report submitted.

- **Kredit/Malich** moved to approve the adjusted 2019 4A girls swim/dive allocations. MOTION PASSED.

Andy Barnes provided the Board with the tentative 1A, 2A, 3A and 4A basketball allocations. He added that the number of schools with programs will be verified by the District Directors following the end of the second week of the winter season and that any changes, as well as the 1B and 2B allocations, will be provided via email at that time.

- **Lindgren/Chamberlain** moved to approve the 1A, 2A, 3A and 4A basketball allocations. MOTION PASSED.

## REQUEST FROM PUGET SOUND ADVENTIST and the SEATAC LEAGUE TO MAKE ACCOMMODATIONS FOR RELIGIOUS REASONS FOR A RUNNER AT THE 1B STATE TRACK MEET

Mike Colbrese presented the request on behalf of Puget Sound Adventist to make accommodations for a runner at the 1B State Track Meet. He shared that a number of years ago schools that honor the Saturday Sabbath could notify the Association by a certain date if they were anticipating individuals would qualify for the state meet. Attempts to develop a schedule to accommodate became challenging and unworkable so the practice was discontinued.

- **Lindgren/Malich** moved to make accommodations for a runner at the 1B State Track Meet. MOTION FAILED.

#### REQUEST BY YAKAMA NATION TRIBAL SCHOOL TO PLAY TWO BASKETBALL GAMES IN A DAY

Cindy Adsit presented the request on behalf of the Yakama Nation Tribal School to be able to play two games in a day in the Lapwai Basketball Tournament in Lapwai, Idaho on December 7 and 8, 2018. She added that the Board granted the request to participate in the tournament last year, contingent upon an amendment being submitted for future consideration. An unexpected change in administration at the school made it difficult for the new athletic director to complete the necessary paperwork to submit the amendment. She has, however, been working on submitting the amendment for the 2019 Representative Assembly.

- **Thomsen/Lindgren** moved to approve Yakama Nation Tribal School be allowed to play two games in a day in the Lapwai Basketball Tournament in Lapwai, Idaho on December 7 and 8, 2018. MOTION PASSED.

#### WIAA EXECUTIVE BOARD GOALS

Pat McCarthy presented the five (5) WIAA Executive Board Goals for 2018-19 as developed during the work session held earlier in the day. The goals will be listed on the first page of subsequent Board meeting agendas.

- **Kredit/Wyborney** moved to approve the five (5) WIAA Executive Board Goals for 2018-19 (Attachment #1). MOTION PASSED.

#### PLANNING

##### FORMAT and SCHEDULE for REPRESENTATIVE ASSEMBLY and WINTER COALITION

Mike Colbrese provided the agenda and schedule for the 2019 Representative Assembly and Winter Coalition meeting. He anticipates the meeting will conclude around 2:30 pm.

#### INDEPENDENT REVIEW COMMITTEE

Mike Colbrese reported that part of the process to determine the make-up of this committee is to involve the affiliate organizations with which we work. He has met with the principals (AWSP), school directors (WSSDDA) and superintendents (WASA). Each has been asked to nominate two (2) individuals for this committee. He will also reach out to the independent schools (WFIS). The purpose of this committee will be to review the decisions of the WIAA Executive Board upon request.

#### REVIEW OF PROCESS FOR APPEALING AN EJECTION DUE TO JUDGMENT

Brian Smith presented the process for schools to appeal an ejection due to judgment. He added that, out of the seventy (70) ejections that have occurred to date, twenty (20) appeals have been filed. He is also keeping track, as best as possible, the actual amount of time involved in reviewing each appeal. As the postseason nears, it becomes paramount that each league and each district develop a Games Committee when there is less than 48 hours from the completion of the contest in which the ejection occurred until the next contest for that team, and that the results of each Games Committee determination (and the video) must be forwarded to the WIAA office. He added that the principal cannot stay a suspension until an appeal has been heard and overturned either by the WIAA office staff or by a Games Committee (WIAA handbook rule 19.13.2.B).

#### TACOMA DOME REMODEL/UPDATES

John Miller reported that with the new seating and remodel of the Tacoma Dome, staff and event management met with the Tacoma Dome staff on Wednesday, November 7, to go through crowd

movement and other issues. He added that, due to the new seat configuration, there will be no access to the floor for families following football games and limited access for cheerleaders.

**MARCHING BAND EXHIBITION** – Mike Colbrese shared that, even though he had at least two (2) schools tentatively scheduled to perform during half time of Gridiron Classic games, he is recommending to postpone that aspect until staff has a chance to work through crowd movement challenges at the Tacoma Dome.

## **REPORTS, UPDATES and OTHER INFORMATION**

### **STANDING COMMITTEE REPORTS**

#### **DIVERSITY**

Pat McCarthy shared that the committee will meet in December.

#### **RPI COMMITTEE/FOOTBALL SEEDING COMMITTEE**

Greg Whitmore reported that the Football Seeding Committee met on November 4 and seeded the brackets. He felt the process was good and that, overall, feedback has been positive. Schools will evaluate travel and other considerations following the championships. John Miller added that the committees were extremely professional in seeding the brackets in a fair manner. Greg Whitmore indicated that the process will continue to be modified and improved.

John Miller added that late tie-breaking games complicated the seeding process. Due to an anticipated three-way tie, one league rescheduled its final league game in order to allow sufficient time to complete a tie-breaker prior to the meeting of the Football Seeding Committee. Two schools in a different league, chose to play their tie-breaker game on the Tuesday following the seeding of the brackets. He added that WIAA handbook rule 22.2.1 requires that all district qualifying events conclude by midnight prior to the start of the state level tournament, and that the most recent request by a league to extend the date was denied by the WIAA Executive Board. The involved schools were made aware of the rule and provided with a timeline and options for them to meet the rule.

#### **FALL EJECTION APPEAL REPORT**

Brian Smith provided a summary of the 43 fall ejection appeals that have been heard to date. Five were due to judgment, 8 were due to misapplication. To date there have been 224 ejections this fall, with 40 more than in 2017 in football alone.

#### **AFFILIATE GROUP REPORTS**

**Eric Anderson (AWSP)** reported there has been discussion about the classification rules, with a concern about private schools

**Nick Reykdahl (AWMLP)** shared that there is appreciation to be allowed to offer programs for sixth graders. He added that he and Cindy Adsit look to develop a middle level reference section.

**Lori Oviatt (WSSDA)** – Mike will attend the WSSDA IAC meeting will be in Spokane later this month

**Kevin McKay (WASA)** reported that the Superintendent's Advisory Council met on October 8.

**Dave Tikker (WSSAAA)** shared that he will be presenting a session on networking/collaborating by school size during the NIAAA meeting in December. The Tri-Cities Convention Bureau bought out the

last year of the WSSAAA contract with the Red Lion in Spokane, so the state conference will move to the Tri-Cities in the spring 2020. 75 scholarships are available for a regional athletic director conference which will also involve Montana and Idaho.

**Rick Skeen (WFIS)** reported that the recent WFIS meeting allowed for many different thoughts to come together in an attempt to resolve concerns over the classification amendments. Even though there are different ideas on how to make it happen, the group is in support of competitive equity.

**Ed Laulainen (WSCA)** shared that the next WSCA Board meeting will be on Sunday, December 3, 2018.

**Jim Rice (Fine Arts)** reported that there is support to divide the State Solo Contest into two festivals which would expand the opportunities for small school participants.

**Robert Polk (District Directors)** shared that a conference call was held on October 29 to cover soccer and football site selection criteria and processes. He complimented the Football Seeding Committee on dealing with complicated weighted schedules. There is growing support for the first and second round soccer matches to be played on Friday-Saturday. A conference call involving all District Directors will be held on November 20 to go through the classification amendments.

#### LEGAL AND LEGISLATIVE UPDATES

John Olson shared that the last two cases should be resolved by March. Mike Colbrese added that he has met with eight state legislators this fall to provide them with information about how the Association functions and decisions are made. There has been positive feedback on the development of the Independent Review Committee.

#### NFHS

Mike Colbrese reported that Washington will host the Section 7 & 8 meeting in September, 2019, in Seattle.

**RICE COMMISSION REPORT** – Mike Colbrese reported that the NCAA is concerned with the for-profit groups who are capitalizing on elite boys basketball student-athletes. The NCAA is attempting to stem the tide by allowing interscholastic events that Division I college coaches may attend at the end of June. He has been working with representatives of the Washington Interscholastic Boys Basketball Coaches Association (WIBCA), the National Basketball Coaches Association, and the NFHS on moving the current event that has been held in April to the new NCAA-required/approved June time period and involving other states in a regional event.

#### REVIEW OF NOVEMBER BOARD MEETING ACTION

Andy Barnes reviewed action taken by the WIAA Executive Board during this November 11, 2018, meeting.

#### MEETING CONCLUSION

- **Malich/Lindgren** moved to adjourn at 2:35 PM on Sunday, November 11, 2018. MOTION PASSED.

Submitted by:  
Pat McCarthy, WIAA Board President  
Mike Colbrese, WIAA Executive Director  
Cindy Adsit, Recorder

Next Meeting: January 27, 2019